|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME:** | Cyber Incident Response Plan Objectives and Evaluation | | |
| **STUDENT NAME:** | **Thomas Davis** | | |
| **STUDENT ID:** | **103203475** | **WEEK #(& dates covered):** | **Week 3 (14 Aug – 20 Aug)** |

|  |  |
| --- | --- |
| **1.TASKS ACHIEVED DURING THE LAST WEEK** | **TIME SPENT** |
| **Had supervisor meeting + completed meeting minutes** | **45 minutes** |
| **Had team meeting + worked on test plan**   * **Personally worked on 2.1 and 2.2.1** | **1 hour and 20 minutes** |
| **Had first client meeting**   * **Discussed project and the teams return to development** * **Discussed future plans regarding meetings, cyber incident response plans, and overall goals the client wants** | **30 minutes** |
| **Worked on sections 9 – 11 of the usability evaluation plan**   * **Specifically problem severity and reporting results** | **3 hours** |
| **TOTAL WEEKLY TIME SPENT** | **5 hours and 35 minutes** |
| **2.TASKS TO COME** | **EXPECTED COMPLETION** |
| **Have client meeting** | **Every week** |
| **Have further team and supervisor meetings** | **Every week** |
| **Research / gather more cyber incident response plans** | **Week 4 - 5** |
| **Recommence development of the project** | **Week 4 - 5** |
| **3.ISSUES/PROBLEMS** |  |
|  |  |